

EXECUTIVE COMMITTEE FORWARD PLAN 2023/24

REGULAR ITEM:

- **Executive Committee Forward Plan – To consider forthcoming items.**

Additions to 12 July 2023

- Local Development Scheme

Deletions from 12 July 2023

-

Committee Date: 6 September 2023				
Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Financial Update – Quarter One 2023/24.	To consider the quarterly budget position.	Executive Director: Resources and S151	Lead Member for Finance and Asset Management	No.
Pavement Licensing Policy.	To consider the Pavement Licensing Policy.	Licensing Team Leader	Lead Member for Clean and Green Environment	No.
First Floor Refurbishment Project.	To approve the project.	Head of Service: Asset Management.	Lead Member for Finance and Asset Management	Removed from January 2023 until further information is known. Moved to pending items as this will not be delivered until the new heating system is in plac
Economic Development and Tourism Strategy.	To approve the Economic Development and Tourism Strategy.	Head of Service: Community and Economic Development	Lead Member for Economic Development/ Promotion	Yes – moved from 1 March 2023. Moved to 18 October 2023 as not being considered by O&S Committee until 12 September 2023.

Committee Date: 6 September 2023

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Confidential Item: Irrecoverable Debts Write-Off Report (Quarterly).	To consider the write-off of irrecoverable debts. (To be considered in private because of the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)).	Director: Corporate Resources	Lead Member for Finance and Asset Management	No.

Committee Date: 18 October 2023

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Council Plan Performance Tracker – Quarter One 2023/24.	To receive and respond to the findings of the Overview and Scrutiny Committee's review of the quarter one performance management information.	Director: Corporate Resources	Leader of the Council	No.
Economic Development and Tourism Strategy.	To approve the Economic Development and Tourism Strategy.	Head of Service: Community and Economic Development	Lead Member for Economic Development/ Promotion	Yes - moved from 1 March 2023 and 6 September 2023 as not being considered by O&S Committee until 12 September 2023.

Committee Date: 29 November 2023

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Financial Update – Quarter Two 2023/24.	To consider the quarterly budget position.	Executive Director: Resources and S151	Lead Member for Finance and Asset Management	No.
Taxi and Private Hire Licensing Policy.	To consider the Taxi and Private Hire Licensing Policy.	Licensing Team Leader	Lead Member for Clean and Green Environment	No.
Street Trading Licensing Policy.	To consider the Street Trading Licensing Policy.	Licensing Team Leader	Lead Member for Clean and Green Environment	No.
Planned Maintenance Programme.	To approve the Planned Maintenance Programme.	Head of Service: Asset Management	Lead Member for Finance and Asset Management	No.
Confidential Item: Irrecoverable Debts Write-Off Report (Quarterly).	To consider the write-off of irrecoverable debts. (To be considered in private because of the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)).	Director: Corporate Resources	Lead Member for Finance and Asset Management	No.

Committee Date: 10 January 2024

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Medium Term Financial Strategy (Annual).	To recommend to Council the adoption of the five-year MTFS which describes the financial environment the Council is operating in and the pressures it will face in delivering its services and a balanced budget over the period.	Executive Director: Resources and S151	Lead Member for Finance and Asset Management	No.
Housing Strategy Monitoring Report (Annual).	To approve the Housing Strategy Monitoring Report.	Head of Service: Housing	Lead Member for Housing Health and Wellbeing	No.
Treasury and Capital Management (Annual)	To approve and recommend approval to Council, a range of statutorily required policies and strategies relating to treasury and capital management.	Executive Director: Resources and S151	Lead Member for Finance and Asset Management	No.
ICT Strategy.	To approve the ICT Strategy.	Associate Director: IT and Cyber	Lead Member for Corporate Governance	Removed from January 2023 to go into January 2024.
Asset Management Strategy.	To approve the Asset Management Strategy.	Executive Director: Resources and S151	Lead Member for Finance and Asset Management	Yes – from 1 February 2023.

Committee Date: 10 January 2024

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Council Plan Performance Tracker – Quarter Two 2023/24.	To receive and respond to the findings of the Overview and Scrutiny Committee’s review of the quarter two performance management information.	Director: Corporate Resources.	Leader of the Council	No – Brought forward from 7 February 2024.

Committee Date: 7 February 2024

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Budget 2024/25 (Annual).	To recommend a budget for 2024/25 to the Council.	Executive Director: Resources and S151.	Lead Member for Finance and Asset Management	No.
Council Plan Performance Tracker – Quarter Two 2023/24.	To receive and respond to the findings of the Overview and Scrutiny Committee’s review of the quarter two performance management information.	Director: Corporate Resources.	Leader of the Council	No. Brought forward to 10 January 2024
Confidential Item: Irrecoverable Debts Write-Off Report (Quarterly).	To consider the write-off of irrecoverable debts. (To be considered in private because of the likely disclosure of exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 – Information relating to the financial or business affairs of any particular person (including the authority holding that information)).	Director: Corporate Resources.	Lead Member for Finance and Asset Management	No.

Committee Date: 20 March 2024

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Council Plan Performance Tracker – Quarter Three 2023/24.	To receive and respond to the findings of the Overview and Scrutiny Committee's review of the quarter three performance management information.	Director: Corporate Resources	Leader of the Council	No.
New Council Plan 2024-2029	To consider the Council Plan and make a recommendation to Council.	Director: Corporate Resources	Leader of the Council	No.
Financial Update - Quarter Three 2023/24.	To consider the quarterly budget position.	Executive Director: Resources and S151	Lead Member for Finance and Asset Management	No.

ITEMS FOR 2024/25

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required

PENDING ITEMS

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
First Floor Refurbishment Project.	To approve the project.	Head of Service: Asset Management.	Lead Member for Finance and Asset Management	Moved from 6 September 2023 as this will not be delivered until the new heating system is in place.
CIL Review of Charging Schedule(s) with the new 'draft' Charging Schedule submitted for approval to go out to formal public consultation.	To consider and make a recommendation to Council.	Associate Director: Planning	Lead Member for Built Environment	January 2022. JSP partners to undertake the review at the same time.
Capital Funding for Additional Waste Vehicle.	To receive a report following exploration of the mechanism for requesting additional capital funding for an additional waste vehicle, and for adding the provision of a new waste collection depot to the Infrastructure List to enable Community Infrastructure Levy funding to be used.	Head of Service: Waste and Recycling	Lead Member for Clean and Green Environment	Request by Overview and Scrutiny Committee April 2022.

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Council Tax, Business Rates and Housing Benefits Overpayments Debt Recovery Policy	To approve the Council Tax, Business Rates and Housing Benefits Overpayments Debt Recovery Policy.	Director: Corporate Resources	Lead Member for Finance and Asset Management	21 June 2022
Licensing Services Review and Restructure.	To approve the new licensing service structure and associated use of funds.	Director: Communities	Lead Member for Clean and Green Environment	Removed from 5 October 2022 and added to pending on 7 September 2022.
Equalities and Diversity Policy.	To approve the Equalities and Diversity Policy.	Associate Director: People, Culture and Performance	Lead Member for Staff and Culture	Removed from 5 October 2022 and added to pending on 21 September 2022.
Parking Strategy Review	To approve the revised Parking Strategy.	Executive Director: Place	Lead Member for Economic Development/Promotion	Added to pending on 11 October. Deferred from 16 November until consideration by the O&S Committee and the Car Parking Working Group.
To approve the 'Health in All Policies' policy.	To approve a policy to better consider the Council's approach to health and wellbeing in the community.	Director: Communities.	Lead Member for Housing, Health and Wellbeing	Removed from 1 February 2023 until the policy has been considered by Management Team.
Economic Development and Tourism Strategy.	To approve the Economic Development and Tourism Strategy.	Head of Service: Community and Economic Development	Lead Member for Economic Development/Promotion	Removed from 1 March 2023 until the new Council is in place.

Agenda Item	Overview of Agenda Item	Lead Officer	Lead Member	Has agenda item previously been deferred? Details and date of deferment required
Council Plan 2020/24 Refresh.	To consider the Council Plan and make a recommendation to Council.	Director: Corporate Resources	Lead Member for Economic Development/Promotion	Removed from 1 March 2023 until the new Council is in place.
Volunteering Policy.	To approve the Volunteering Policy.	Director: Corporate Resources	Lead Member for Staff and Culture	Removed from 1 March 2023 until the new Council is in place.